

Diploma Programme: Letter of Support (LoS)

To whom it may concern,

The International Baccalaureate confirms that [STUDENT NAME] undertook the Diploma Programme at [SCHOOL NAME] during the period from [DATE] to [DATE].

Due to exceptional circumstances beyond the control of the student and school, [STUDENT FIRST NAME] could not complete the examinations scheduled for [MAY/NOVEMBER] of the final year in the subjects listed later in this communication. Specifically, the student was unable to undertake any of their scheduled examinations due to [REASON FOR STUDENT NOT BEING ABLE TO UNDERTAKE EXAMINATIONS].

We hereby confirm that they completed, and have been formally assessed against, the internal assessments (IA) and coursework elements that make up the proportion of the final grade shown below. They have also fulfilled the non-assessed elements of the programme core as detailed.

<i>Subject and level</i>	<i>Evidence available to IB</i>	<i>Subject grade</i>
ENGLISH A: Literature HL	Essay grade 3 this would make up 20% of the final grade IA grade 4 this would make up a further 20% of the final grade	N/A
FRENCH B SL	IA grade 2 this would make up 25% of the final grade	N/A
GEOGRAPHY (ENG) SL	IA grade 4 this would make up 25% of the final grade	N/A
PHYSICS (ENG) HL	IA grade 6 this would make up 20% of the final grade	N/A
CHEMISTRY (ENG) SL	IA grade 5 this would make up 20% of the final grade	N/A
MATH APPS (ENG) HL	IA grade 7 this would make up 20% of the final grade	N/A
Creativity, activity and service (CAS)	Fulfilled requirements	N/A

Please also refer to the IB course results certificate for theory of knowledge and extended essay grades, as the IB has sufficient assessment evidence to provide overall grades for these assessments.

It is important to note that Internal Assessment outcomes reflect student performance in assessed components completed over time and validated by the IB. These outcomes are component-specific and do not imply how a student may have performed in externally examined components or overall outcomes.

We deeply appreciate your support in taking these exceptional circumstances into account in your decision-making processes. We hope that this information will be valuable to you in evaluating the potential of this student to be successful at your institution.

Yours faithfully,

[SIGNATURE]

Dr Matt Glanville
Director of Assessment

Reference number: [8 digit]