

Overview of requirements for candidacy – PYP

	Requirements for candidacy	Requirements that must be in place for the school to be recognized as a candidate school	Requirements that do not impede candidacy but which the school will need to plan from the start of the candidate phase
1.	Legal entity	The school is registered as a legal entity with an educational purpose.	<ul style="list-style-type: none"> The school ensures that its registration as a legal entity is valid throughout its relationship with the IB. New schools that are aiming to become authorized sooner than the normal 3-year authorization process should discuss the feasibility of their timeline with the consultant.
2.	School name	There is no IB trademark in the name of the school.	
3.	School mission and philosophy (A.1)	The school's mission and philosophy align or can be aligned with those of the IB without making it necessary for the school to give up a major part of its own mission or philosophy.	The school's mission and philosophy value education that goes beyond academic development and encourages awareness beyond the individual.
4.	Multiple campus school (if applicable)	If the school applies to be a multi-campus school it meets the requirements according to the rules.	
5.	Structure of the programme	<ul style="list-style-type: none"> All students in all grade/year levels in the school, or in the primary division of the school (3–12 years old), are engaged in the PYP. The school must have or plans to have at least two consecutive grades/year levels to be eligible for authorization. 	In order to support transdisciplinary learning, the school plans for each student to spend most of his or her time with one classroom teacher.
6.	Programme coordinator (B1.4)	The programme coordinator has been or will be appointed at the start of the trial implementation.	
7.	Budget (B2.1)	The school has the written commitment of the authorities that will finance the project of implementing the programme.	The school's budget includes the correct IB fees and projected costs for professional development.
8.	Commitment to PD (B2.3)	The Head of school or designee has attended the required workshop.	The school has plans to meet the PD requirements for authorization.
9.	Languages		<ul style="list-style-type: none"> Where one of the IB working languages (English, French or Spanish) is not included as a language of instruction, the school must contact the relevant IB office to seek advice. The school makes provisions for students to learn a language in addition to the language of instruction, at least from the age of seven. The appointed programme coordinator is proficient in one of the IB working languages.
10.	Action plan		The school has designed an action plan to reflect its journey towards authorization.
11.	Support from the school community (A.3)		The school gains the support of other stakeholders in the school community in addition to its leadership team and governing body.