REQUEST FOR PROPOSALS

Annotated bibliography of IB-related studies (2018)

OVERVIEW

About the International Baccalaureate

The International Baccalaureate (IB) is a non-profit educational foundation, motivated by its mission to develop inquiring, knowledgeable and caring young people who help create a better and more peaceful world through intercultural understanding and respect. The organization has built a reputation for quality, high standards and pedagogical leadership in the field of international education, encouraging students across the world to become engaged global citizens who are active, compassionate and lifelong learners.

Founded in 1968, the organization currently works with more than 4,900 public and privately-funded schools in over 150 countries to offer four challenging programs to over one million students aged 3 to 19 years.

PROJECT PURPOSE

Individual researchers and research institutions are invited to submit proposals to produce an annotated bibliography, including references and brief descriptions of all scholarly work, chronicling gray literature and academic research published on IB programmes within 2018. References should include, studies commissioned by the IB, internal studies conducted by the IB Research department and externally conducted research. Resources can focus on the Career-related Programme (CP), the Diploma Programme (DP), the Middle Years Programme (MYP), the Primary Years Programme (PYP) or a combination of programmes. Ideally, the annotated bibliography will be organized by programme and region and will be further demarcated by keyword. References should be directly related to the IB or a closely associated key concept (such as, international-mindedness). In order to include a reference, however, the IB should be mentioned at least once.

The researcher(s) may wish to review the annotated bibliographies produced in previous years.

PROJECT DESCRIPTION

Research objective

This annotated bibliography aims to capture, as thoroughly as possible, the research produced on the IB in 2018 to serve as a reference for IB heads of school, coordinators and teachers, as well as researchers and graduate students.

Please note, the researcher(s) must have access to research databases to search for and obtain texts. The IB cannot provide such access.

Scope of work

The vendor is expected to develop:

- An annotated bibliography (reference list with accompanying brief descriptions for each citation) containing research produced on the IB in 2018.
PROJECT DELIVERABLES

Publication process

The **timeframe** of the project is four months from the contract start date. The **publication process** comprises the following stages:

1. A draft annotated bibliography, addressing the requirements described in this document (due January 15, 2019).
2. A final annotated bibliography (due February 15, 2019).

PROJECT BUDGET

The budget for the project is USD $7,500.

SUBMISSION REQUIREMENTS

All proposals should include the following:

1. Key personnel and their qualifications: concise abstract that explains the background and expertise the vendor will bring to this project including CVs or resumes as attachments.
2. Evidence of access to major sources of research literature.
3. Description of the services that the vendor will provide.
4. Timeline of research activities and deliverables.

REVIEW PROCESS & CRITERIA

Members of IB’s Research team will review and rate proposals. All applicants will be notified of the IB’s decision within a month.

DEADLINES

Proposals should be emailed to the IB research contact below no later than October 1, 2018. Review of proposals will begin immediately upon receipt.

Please submit electronically to: Emily VanderKamp, Research Communications Manager, International Baccalaureate Organization.