

Novotel & Ibis Abu Dhabi Gate Booking Form Gulf Circle Tours IB Global Conference 22nd to 28th October, 2019			
	Room Type	Single Occupancy	Double Occupancy
<input type="checkbox"/> Novotel AD Gate	Superior Room	AED 400	AED 450
<input type="checkbox"/> Ibis AD Gate	Standard Room	AED 280	AED 330

Terms & Conditions applicable as follows:

- Above mentioned rates are per room per night, inclusive of Buffet Breakfast.
- Above mentioned rates are inclusive of all taxes and fees.
- Above rates are subject to availability.
- Above rates are nonrefundable.
- In case of Cancellation or No show the Total amount of the reservation will be charged. No modification is allowed.
- Entire Stay will be charged upon making the reservation.

Booking Details required as follows:

Guest's Name: _____

Email ID: _____

Contact Number: _____

Arrival Date/Time: _____ Flight No.: _____

Departure Date/Time: _____ Flight No.: _____

Additional Requirements and Information:

- Our official check-in time is 1400 hrs and our check out time is 12 noon. A valid passport or Emirates ID is required in order to check-in.
- Any bed type request or preference would be subject to availability on day of arrival.
- Early check-in and late checkout request will be subject to availability with a fee.
- Airport transfers can be arranged via third party Company with providing complete flight details cost will be at AED 125net/way from Abu Dhabi Airport and AED 395net/way from Dubai Airport, prepayment is required.

I hereby agree to pay Novotel & Ibis Abu Dhabi Gate Hotels via Credit Card Authorization Form sent together with below details:

- Color scan copy of a valid identification card of the cardholder (Passport Or UAE Emirates ID)
- Color scan copy of the signed credit card front & back side.

Signing the below confirms your acceptance of the above terms & conditions.

Signature: _____

Please forward filled up and signed form with complete details to:

Email: H6948-RE1@accor.com Phone: +971 2 508 9999



Novotel & Ibis Abu Dhabi Gate Hotels

222 Al Maqta Street, PO Box 92136, Abu Dhabi
Tel +971 (02) 308 9999
Fax +971 (02) 308 9990

Credit Card Payment Authorization Form

Please complete the form in its entirety and include all requested documentation to ensure safe and rapid processing of your request.

This credit card payment authorization form is only valid for the individual reservation(s) listed below.

I, _____, hereby authorize Novotel & Ibis Abu Dhabi Gate to utilize my credit card for full payment of the following (please mark applicable):

- Room including 15.5% levies & taxes and 5% VAT
- Room & Breakfast including 15.5% levies & taxes and 5% VAT
- Incidentals
- All charges
- AED10 per Bedroom per night as Municipality Room Fee
- Other _____

I agree that the room rate per night is AED _____ + 10% service charge, 3.5% tourism fee, 02% municipality fee and 5% VAT.

This reservation will be guaranteed to the credit card provided. In the event of a no-show, the credit card will be charged the applicable Room rate & 15.5% levies & taxes and 5% VAT.

Guest's name		
Company name		
Credit Card Billing address details		
Telephone No / Fax No	()	()
Reservation Conf. # / Invoice #		
Arrival date		
Number of nights stay		
Departure date		
Credit Card Number		
Type of credit card	<input type="checkbox"/> Master Card <input type="checkbox"/> Amex Card <input type="checkbox"/> Visa Card <input type="checkbox"/> Diners Card	<input type="checkbox"/> Other _____
Expiration date on credit card		
Name on Credit Card		
Cardholder's signature		

IMPORTANT: Please send, together with this form, legible photocopies of the cardholder's passport, emirates ID, and front and back copies of the credit card. Please ensure that signatures on all documentation match in order for the billing to be approved and processed.