

Mongolian Literature Deputy Examiner Responsible needed for the International Baccalaureate®

The International Baccalaureate® (IB) is currently seeking an experienced individual to take on the role of **Deputy Examiner Responsible** for its **Mongolian Literature** course.

The International Baccalaureate® (IB) is a non-profit educational foundation offering challenging programmes for a worldwide community of schools. It is now represented in over 150 countries and in 5,000 schools. The IB provides an international pre-university curriculum and an international university entry qualification, which gives access to higher education on a worldwide basis. You may be interested to visit the public website at www.ibo.org for more details.

One of the characteristics of the IB's Diploma Programme is that students are required to study, as one of six subjects that constitute the diploma, one of three 'Language A' courses, each designed to develop high social, aesthetic and cultural literacy, as well as communication skills. The IB's Language A: literature course is for students aged 16-18 and involves the study of both literature originally written in the language of the course and works of other languages and cultures studied in translation. Emphasis of the course is directed towards developing an understanding of the techniques involved in literary criticism and promoting the ability to form independent literary judgments.

Further information about the course is available at: [Language A: Literature course](#).

The duties of the Deputy Examiner Responsible include the setting and marking of examinations and may involve occasional (paid) travel to the IB Global Centre, Cardiff, UK.

Outline information about this role, as well as the application form and recruitment policy can be found at: <https://ibo.org/jobs-and-careers/become-an-assessment-ib-educator/become-an-ib-senior-examiner/ib-deputy-examiner-responsible-recruitment/>.

Please note that this position is part-time, involves no relocation, and is usually undertaken in addition to existing work commitments. Examiners will be given clear instructions and be well supported throughout the process. We are seeking an experienced individual with the following background:

- Native / fluent speakers of Mongolian
- Qualified to at least degree level in Mongolian or related subject
- Teaching experience
- Examining experience (desirable but not essential)

The IB is committed to offering the Language A: Literature course in diverse languages and has so far provided examination in over eighty different languages, through its policy of mother tongue entitlement, for its international candidature. We would be very keen to hear from all individuals with the above experience. If you wish to apply, or would like further information, please contact the Examiner Training and Recruitment Department by email (examiners@ibo.org).

Deputy Examiner Responsible for Mongolian Literature

ROLE PURPOSE

Deputy Examiners Responsible work closely with subject managers and Examiners Responsible to provide effective, reliable and continuous support of all assessment activities within a subject for the Diploma Programme. The role demands the commitment of an experienced education leader with a strong background in the required subject specialism.

TEAM STRUCTURE/ASSOCIATED PROCESSES

The position of Deputy Examiner Responsible entails a commitment to attend potential meetings for activities such as question paper editing, examiner standardization and grade awarding.

TIMELINE

| May exam session | |
|--|---|
| Task | Timeline |
| Marking exams | February - July (intermittent) |
| Standardization Meeting (virtual / face to face) | March / May |
| Grade Award Meeting (virtual / face to face) | June / July |
| Subject Reports | June / July |
| EURs (if applicable) | 5th July - 15th September (intermittent) |
| Authoring | Beginning at time of appointment with intermittent tasks throughout each year |

Exact exam production and meeting timelines can vary based on many factors. Once appointed, the subject manager overseeing this role will provide further details.

Conflicts of interest

Please review the conflicts of interest policy found [here](#).

Recruitment policy

Please review the recruitment policy for Deputy Examiners Responsible found [here](#).

How to apply

For further information and to apply, please visit: <https://ibo.org/jobs-and-careers/become-an-assessment-ib-educator/senior-examiner-and-exam-publishing-vacancies/>.

Important dates

The closing date for applications is **29th November 2020**

Successful applicants will be notified by early March 2021.