

HOTEL RESERVATION FORM

Please complete in CAPITAL LETTERS and fax to +34 91 431 30 51 or e-mail dpworkshop@olespecialevents.com.

First Name: _____ Last Name: _____

Passport: _____

Address: _____

Town/City: _____ Country/State: _____

Post Code: _____

Telephone: _____ Fax: _____

E-mail: _____

HOTELS	Standard double room for single use	Standard double room
Hotel NH EUROBUILDING 4*	123,05 €	139,10 €
Hotel AC CUZCO 4*		

Rates are per night & room. Buffet breakfast included. VAT included.

Please let us know your hotel preference, which we will try to full-fill and confirm per e-mail:

- Hotel NH EUROBUILDING 4*
 Hotel AC CUZCO 4*

Arrival date: _____ Departure date: _____

Number of nights: _____

Guest Name (in case of double room): _____

Special requirements: _____

TERMS & CONDITIONS

- All cancellations should be received in written: dpworkshop@olespecialevents.com.
- All hotel reservations are subject to space availability and are accepted on a first come, first serve basis.

Cancellation Policy

- 15 to 7 days before arrival, the hotel will charge the first night of the stay.
- Cancellations beyond the above limit, the hotel will charge the total amount of the full stay.
- No-shows will also be charged with the total amount of the full stay.

Payment

The Credit Card details are given to guarantee the reservation. Payment (room charges and extras) will be settled directly at the hotel upon check out.

CREDIT CARD DETAILS

Type of Credit Card: VISA Mastercard AMEX

Credit Card Number: _____ Expiry Date: _____

Name of the Cardholder: _____ SEC. CODE: _____

With my signature I accept all terms & conditions above and I confirm that I read and accept the cancellation policy as well as the Data Protection of this reservation form. I hereby also authorize the hotel to charge the above mentioned cancellation policy points to the given credit card, in case of cancellation of the reservation.

Signature: _____ Date: _____

(Authorization of the Cardholder)

In accordance with the provisions of Personal Data Protection Act 15/1999, of 13th December, all data provided to the Agent by any medium on signing this registration form and during the commercial relations with our company will be included in the automated Clients File the Controller of which is OLÉ SPECIAL EVENTS S.L., calle Albadalejo nº 4, Loft 27, 28037 Madrid, and will be treated with the utmost confidentiality for the performance of the reservation. The rights of access, rectification or cancellation established in applicable legislation may be exercised.