

Primary Years, Middle Years and Diploma Programmes

**Workshop (face-to-face) schedule and registration information
September 2009 to August 2010**

NEW!

New global architecture for workshops effective January 2010





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General introduction

Professional development opportunities for the purposes of authorization and on-going IB programme(s) development in schools include:

- ✓ Face to face regional workshops
- ✓ On-line workshops
- ✓ In-school workshops for PYP and MYP

In this 2009-2010 edition of our workshop schedule, we are pleased to provide you with a very wide range of face to face workshops, which now also includes those organized by our partner external PD providers in the Africa, Europe and Middle East region. All these workshops are evaluated and monitored by IB and should offer the same high quality standards.

You will also find a comprehensive list of target audiences for each of our workshops. Our experience tells us that homogeneously leveled workshops significantly increase the overall satisfaction of participants with workshops. Of equal importance, workshop leaders are better able to mediate sessions, reach common understanding and address relevant concerns to all when participants have a similar amount of experience with a particular programme.

To this end we strongly encourage you to read the sections of this programme which address target audience and aims and objectives for each carefully. These are listed by programme on the following pages.

The workshops you will find in this programme may be subject to some minor changes – please refer to our website for most updated information: <http://www.ibo.org/events/workshops.cfm>

Please note that all workshops are in English, unless otherwise indicated. All participants must be sufficiently fluent in the language in which the workshop is offered to allow for full and unaided participation. Please refer to our website for more information on workshops in languages other than English.

Starting 2010: The new global architecture of workshops affects the nomenclature, the aims and objectives, as well as the levels. These global changes will provide schools across regions with a clear and common professional development structure: see more overleaf.

We trust you continue to find our professional development offer valuable to your school, to your teachers, and to your students. Please do not hesitate to contact our office if you have any questions or concerns on ibaem@ibo.org.

PYP, MYP, DP regional workshops target audience, goals & objectives


| NEW NOMENCLATURE | PREVIOUS NOMENCLATURE | TARGET AUDIENCE | GOALS | OBJECTIVES |
|-----------------------------------|--|---|---|--|
| <p>Category 1 Workshop</p> | <p>Introductory & Beginners (MYP)</p> <p>Introductory A & B (DP)</p> | <p>The overall purpose of workshops in this category is to provide professional development and assistance for schools that have decided to apply for IB authorization. They are equally relevant for educators who are new to a school with an existing IB programme and those interested in joining an IB school.</p> | <p>Provide an introduction of IB to educators new to the programme (subject specific workshops)</p> | <p>Participants will gain an understanding of the basic philosophy and curricular model of the programme. To this end, the following will be elaborated:</p> <ul style="list-style-type: none"> • Mission statement • Learner profile • Curriculum documents • Assessment in IB programmes <p>Participants will gain an understanding of programme standards and practices. The standards and practices will be introduced and discussed appropriate to the participants' role (e.g. teacher, administrator, head of school, etc).</p> <p>Participants will gain an understanding of the appropriate programme framework, fully discussing the elements of the following:</p> <ul style="list-style-type: none"> • PYP Framework • MYP Octagon • DP Hexagon |
| | <p>Prepare educators to successfully implement the IB programme (generic introductory workshops)</p> | <p>Participants will gain an understanding of the application authorization and implementation processes. In particular, the following will be presented:</p> <ul style="list-style-type: none"> • Timeline of the application process (including deadlines) • Professional development requirements • Structure of the site visit • Role of the consultant¹ • Applications A and B | | |

¹ To be implemented in IBAEM shortly

| NEW NOMENCLATURE | PREVIOUS NOMENCLATURE | TARGET AUDIENCE | GOALS | OBJECTIVES |
|-----------------------------------|--|---|---|---|
| <p>Category 2 Workshop</p> | <p>Intermediate (MYP) Experienced A (DP)</p> | <p>The overall purpose of workshops in this category is to provide a forum for experienced IB educators, focusing on programme delivery. There is an emphasis on assessment, teaching and learning methodologies, and exploring best practice in the classroom.</p> | <p>Enhance the understanding of the IB philosophy and programme model</p> | <p>Participants will make connections between the programme framework and practice</p> <p>Participants will enhance their understanding of the role of assessment in IB programmes</p> <p>Participants will discuss and analyze standards and practices appropriate to their role</p> <p>Participants will engage in discussion and activities aimed at sharing pedagogical techniques such as:</p> <ul style="list-style-type: none"> • Best practice in the classroom • Teaching and learning methodology • Finding, sharing, developing and using resources |
| <p>Category 3 Workshop</p> | <p>Experienced (MYP) Experienced B (DP)</p> | <p>The overall purpose of workshops in this category is to provide a forum for experienced educators to build on and enhance their professional development portfolios. Participants will engage in in-depth investigation into specific areas of interest and expertise.</p> | <p>Improve the quality of programme delivery</p> <p>Provide a forum for exploring educational ideas and areas of interest</p> <p>Provide opportunities for investigation into specific areas of expertise</p> | <p>Participants will engage in detailed discussion around topics such as:</p> <ul style="list-style-type: none"> • Learning theory • Pedagogy • Assessment • Other scholarly interests <p>Participants will engage in detailed discussion around topics such as:</p> <ul style="list-style-type: none"> • Subject specific seminars (i.e. changes to the IB curriculum) • Subject specific content • Administrative leadership • Pedagogical leadership |









For PYP workshops, please also refer to [«PYP Workshop Overview for Schools»](#)

Primary Years workshop locations/dates Sept 09 – July 10 offering

| Month/Year | Dates | Location | Registration deadline | PD Provider |
|-------------------------|-----------------|------------------------|------------------------|--|
| September 2009 | Fri 17 - Sun 20 | Vienna, Austria | Please consult website |  International school of Vienna |
| October 2009 | Thu 1 - Sat 3 | Dubai, UAE | Please consult website |  |
| October - November 2009 | Sat 31 - Sun 1 | Amsterdam, Netherlands | Please consult website |  International School of Amsterdam |
| November 2009 | Thu 5 - Sat 7 | Lusaka, Zambia | Please consult website |  American International School of Lusaka |
| November 2009 | Fri 6 - Sun 8 | Istanbul, Turkey | 15 October 2009 |  International Baccalaureate |
| November 2009 | Fri 6 - Sun 8 | Golden Bay, Malta | 15 October 2009 |  International Baccalaureate |
| January 2010 | Thu 7 - Sat 9 | Uganda | Please consult website |  International School of Uganda |
| January 2010 | Thu 28 - Sat 30 | Frankfurt, Germany | Please consult website |  |
| February 2010 | Thu 4 - Sat 6 | Vienna, Austria | Please consult website |  International school of Vienna |
| February 2010 | Fri 12 - Sun 14 | Abu Dhabi, UAE | Please consult website |  |
| March 2010 | Fri 5 - Sun 7 | Prague, Czech Republic | 22 January 2010 |  International Baccalaureate |
| April 2010 | Thu 15 - Sat 17 | Lusaka, Zambia | Please consult website |  American International School of Lusaka |
| April 2010 | Fri 16 - Sun 18 | Dubai, UAE | 5 March 2010 |  International Baccalaureate |
| May 2010 | Thu 27 - Sun 29 | Dubai, UAE | Please consult website |  |
| June 2010 | Thu 24 - Sat 26 | Madrid, Spain | Please consult website |  Institución Educativa SEK Desde 1892 |
| July 2010 | Fri 9 - Sun 11 | Copenhagen, Denmark | 28 May 2010 |  International Baccalaureate |

Note: We recommend that schools do not send more than 5 participants to same topic workshops 6/20

Primary Years workshops overview

| Number indicated | Professional Development Provider | Number indicated | Professional Development Provider |
|------------------|--|------------------|---|
| No indication |  International Baccalaureate | 9 |  International School of Uganda |
| 6 |  taaleem | 10 |  Institución Educativa SEK Desde 1892 |
| 7 |  International school of Vienna | 11 |  Frankfurt International School |
| 8 |  International School of Lusaka | 12 |  International School of Amsterdam |

| Subjects | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL |
|--|----------------|-----------------|----------------|-----|-----------------|----------------|-----|----------------|----------------|-----------------|-----|
| 1A - an introduction to the IB standards for administrators new to the PYP | | | | | | | | ✓ | | | ✓ |
| 1B - an introduction to the PYP curriculum model | | | | | | | | ✓ | | | ✓ |
| 2A - making the PYP happen in the classroom | ✓ ⁷ | | ✓ ⁸ | | | ✓ ⁶ | ✓ | ✓ | | | ✓ |
| 2B - promoting international mindedness in the PYP | | | | | | | ✓ | ✓ ⁸ | | | ✓ |
| 2C - the written curriculum in the PYP | | | ✓ | | | | ✓ | | ✓ ⁶ | | ✓ |
| 2D - collaborative planning in the PYP | | | ✓ | | | | | | | | ✓ |
| 2E - teaching and learning in the PYP | | | | | ✓ ⁹ | | | | ✓ ⁶ | ✓ ¹⁰ | |
| 2F - assessment in the PYP | | | ✓ | | | | | ✓ | | | |
| 2G - action in the PYP | | ✓ ⁶ | | | | | ✓ | | | | |
| 2H - pedagogical leadership in the PYP | | | ✓ | | | | | | | | ✓ |
| 3A - the exhibition | | ✓ ¹² | | | | ✓ ⁶ | | | | | |
| 3B - the educator as a professional inquirer in the PYP | | | | | | | | | | | ✓ |
| 3C - the role of language in the PYP | | | ✓ | | | | | | | | |
| 3D - reading & writing through inquiry in the PYP | | | | | ✓ ¹¹ | ✓ ⁶ | | ✓ | | | |
| 3E - the role of science and social studies in the PYP | | | | | | | | | | | |
| 3F - the role of mathematics in the PYP | | | | | | ✓ ⁷ | | | ✓ ⁶ | | |
| 3G - the role of arts in the PYP | | | | | | | ✓ | | | | ✓ |
| 3H - the role of physical education in the PYP | | | | | | | | | | | |
| 3I - the role of personal and social education in the PYP | | | | | | | ✓ | | | | ✓ |
| 3J - using technology and other resources in support of teaching and learning in the PYP | | | | | | | | | | | |
| 3K - 3-5 year olds in the PYP | | ✓ ⁶ | | | | | | | | | ✓ |
| Programme Evaluation: PYP/MYP/Diploma* | | | ✓ | | | | | | | | |

*Note: This Workshop will be attended by teachers from all 3 Programmes

Middle Years workshop locations/dates Sept 09 – July 10 offering

| Month/Year | Dates | Category | Location | Registration Deadline | PD Provider |
|---------------|-----------------|----------|-------------------|------------------------|---|
| October 2009 | Thu 1 - Sat 3 | 2 | Dubai, UAE | Please consult website |  |
| November 2009 | Fr 6 - Sun 8 | 2+3 | Istanbul, Turkey | 15 October 2009 |  |
| November 2009 | Fri 20 - Sun 22 | 2 | Golden Bay, Malta | 8 October 2009 |  |
| January 2010 | Fri 29 - Sun 31 | 1+2 | Mombasa, Kenya | Please consult website |  |
| February 2010 | Fri 12 - Sun 14 | 2 | Abu Dhabi, UAE | Please consult website |  |
| February 2010 | Fri 26 - Sun 28 | 1+2 | Dubai, UAE | 14 January 2010 |  |
| March 2010 | Fri 26 - Sun 28 | 1+3 | Budapest, Hungary | 11 February 2010 |  |
| May 2010 | Thu 27 - Sun 29 | 2 | Dubai, UAE | Please consult website |  |
| July 2010 | Tue 2 - Sun 4 | 1 | Brussels, Belgium | 20 May 2010 |  |




Note: We recommend that schools do not send more than 5 participants to same topic workshops

Middle years workshops overview

Levels are represented as follows:

⊕ = Category 1, ○ = Category 2, ■ = Category 3

Provided by:

| Number Indicated | Professional Development Provider |
|------------------|---|
| No indication |  International Baccalaureate |
| 6 |  |
| 13 |  |

Subject offering may be subject to some minor changes.

Please refer to our website for most updated information.

<http://www.ibo.org/events/workshops.cfm>

| Subjects | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL |
|---|------|----------------|-----|-----|-------------------|-----------------------|-----|-----|----------------|-----|-----|
| Arts | | | ○ | | | | ■ | | | | ⊕ |
| Computer Technology | | | | | | | ■ | | | | |
| Coordinators | | | ○ | | ⊕/○ ¹³ | ⊕/○ | ■ | | | | ⊕ |
| Design Technology | | | | | | ○ ⁶ | ■ | | | | |
| Vertical Articulation for History and Humanities: Backward mapping for the Diploma/MYP Curriculum Grades 9 – 12 | | | ■ | | | | | | | | |
| Humanities | | | ○ | | ⊕/○ ¹³ | ⊕/○ | ■ | | ○ ⁶ | | ⊕ |
| Introductory Workshop | | | ⊕ | | ⊕ ¹³ | ⊕ | ⊕ | | | | ⊕ |
| Language A | | ○ ⁶ | ○ | | ⊕/○ ¹³ | ⊕/○ | ■ | | | | ⊕ |
| Language B | | | ○ | | | ⊕/○ ○ ⁶ | ■ | | | | ⊕ |
| Librarians | | | | | | | ■ | | | | |
| Mathematics | | ○ ⁶ | ○ | | | | ■ | | | | ⊕ |
| Vertical Articulation for Math: Backward mapping for the Diploma/MYP Curriculum Grades 9 – 12 | | | ■ | | | | | | | | |
| Personal Project | | | | | ⊕/○ ¹³ | | | | | | |
| Physical Education | | | ○ | | | ⊕/○ | ■ | | | | ⊕ |
| Programme Evaluation: PYP/MYP/Diploma* | | | ■ | | | | | | | | |
| Sciences | | | ○ | | ⊕/○ ¹³ | | ■ | | ○ ⁶ | | ⊕ |
| Special Needs | | | ■ | | | | | | | | |
| Technology | | | ○ | | | ⊕/○ | | | | | ⊕ |

***Note:** This workshop will be attended by teachers from all the 3 Programmes

Diploma Years workshop locations/dates Sept 09 – July 10 offering

| Month/Year | Dates | Category | Location | Registration deadline | PD Provider |
|----------------------------|-----------------|----------|---|------------------------|---|
| September 2009 | Wed 16 - Sat 19 | 1+2 | Oxford, UK | Please consult website |  St. Clare's, Oxford — An International Education — |
| September 2009 | Fri 25 - Sun 27 | 1 | Berlin, Germany | Please consult website |  IN THINKING www.inthinking.co.uk |
| October 2009 | Thu 1 - Sat 3 | 1 | Dubai, UAE | Please consult website |  ibicus www.ibicus.org.uk |
| October 2009 | Fri 2 - Sun 4 | 1+2+3 | University of Warwick, UK | Please consult website |  ibscas International Baccalaureate Schools Certificate awarded by the United Kingdom & Ireland |
| October 2009 | Thu 8 - Sat 10 | 1 | London, UK | Please consult website |  ista |
| October 2009 | Mon 12 - Wed 14 | 2 | London, UK | Please consult website |  ista |
| October 2009 | Fri 16 - Sun 18 | 1 | Barcelona, Spain | Please consult website |  IN THINKING www.inthinking.co.uk |
| October 2009 | Thu 22 - Sat 24 | 2 | Cardiff, UK | Please consult website |  ista |
| October 2009 | Fri 23 - Sun 25 | 3 | Budapest, Hungary (workshops/ conference) | 01 October 2009 |  International Baccalaureate |
| October 2009 | Fri 23 - Sun 25 | 1 | Paris, France | Please consult website |  IN THINKING www.inthinking.co.uk |
| October 2009 | Mon 26 - Wed 28 | 1 | Oakham, UK | Please consult website |  ibicus www.ibicus.org.uk |
| October 2009 | Mon 26 - Wed 28 | 1 | Wellington, UK | Please consult website |  ibicus www.ibicus.org.uk |
| October 2009 | Wed 28 - Fri 30 | 1 | Oxford, UK | Please consult website |  St. Clare's, Oxford — An International Education — |
| October 2009 | Thu 29 - Sat 31 | 1+2 | Sussex, UK | Please consult website |  ibicus www.ibicus.org.uk |
| October - November 2009 | Fri 30 - Sun 01 | 1 | Barcelona, Spain | Please consult website |  IN THINKING www.inthinking.co.uk |
| November 2009 | Wed 4 - Sat 7 | 1 | Oxford, UK | Please consult website |  St. Clare's, Oxford — An International Education — |
| November 2009 | Fri 6 - Sun 8 | 2+3 | Istanbul, Turkey | 15 October 2009 |  International Baccalaureate |
| November 2009 | Fri 13 - Sun 15 | 1+2 | Seville, Spain | 1 October 2009 |  International Baccalaureate |
| November 2009 | Fri 27 - Sun 29 | 1+3 | Berlin, Germany | Please consult website |  IN THINKING www.inthinking.co.uk |

| Month/Year | Dates | Category | Location | Registration deadline | PD Provider |
|---------------|-----------------|----------|-------------------------|------------------------|---|
| December 2009 | Fri 11 - Sun 13 | 1+2 | University of Oxford,UK | Please consult website |  |
| January 2010 | Fri 15 - Sun 17 | 1+2 | Mombasa, Kenya | Please consult website |  |
| February 2010 | Fri 5 - Sun 7 | 2 | Paris, France | Please consult website |  |
| February 2010 | Wed 10 - Sat 13 | 1 | Oxford, UK | Please consult website |  |
| February 2010 | Fri 12 - Sun 14 | 1 | Zurich, Switzerland | 31 December 2009 |  |
| February 2010 | Fri 12 - Sun 14 | 2 | Paris, France | Please consult website |  |
| February 2010 | Sat 13 - Mon 15 | 2 | Cheltenham, UK | Please consult website |  |
| February 2010 | Sat 13 - Mon 15 | 1+2 | Cheltenham, UK | Please consult website |  |
| February 2010 | Fri 19 - Sun 21 | 2 | Barcelona, Spain | Please consult website |  |
| February 2010 | Fri 26 - Sun 28 | 1 | Prague, Czech Republic | Please consult website |  |
| March 2010 | Fri 5 - Sun 7 | 1+2 | Dubai, UAE | 21 January 2010 |  |
| March 2010 | Fri 5 - Sun 7 | 2 | Berlin, Germany | Please consult website |  |
| March 2010 | Fri 19 - Sun 21 | 1+2 | Prague, Czech Republic | 4 February 2010 |  |
| April 2010 | Fri 2 - Sun 4 | 1 | University of Oxford,UK | Please consult website |  |
| April 2010 | Mon 5 - Wed 7 | 1+2 | University of Oxford,UK | Please consult website |  |
| April 2010 | Wed 7 - Fri 9 | 1+2 | University of Oxford,UK | Please consult website |  |
| April 2010 | Thu 8 - Sat 10 | 1+2 | University of Oxford,UK | Please consult website |  |
| April 2010 | Wed 14 - Sat 17 | 1 | Oxford, UK | Please consult website |  |
| June 2010 | Wed 16 - Sat 19 | 2 | Oxford, UK | Please consult website |  |
| June 2010 | Wed 23 - Sat 26 | 2 | Oxford, UK | Please consult website |  |
| June 2010 | Fri 25 - Sun 27 | 1 | University of Oxford,UK | Please consult website |  |

| Month/Year | Dates | Category | Location | Registration deadline | PD Provider |
|-----------------|-----------------|----------|-----------------------------|------------------------|--|
| June 2010 | Mon 28 - Wed 30 | 1 | London, UK | 16 May 2010 |  International Baccalaureate® |
| June 2010 | Mon 28 - Wed 30 | 1 | Madrid, Spain | 16 May 2010 |  International Baccalaureate® |
| June- July 2010 | Wed 30 - Sat 3 | 2 | Oxford, UK | Please consult website |  St. Clare's, Oxford — An International Education — |
| July 2010 | Fri 2 - Sun 4 | 1 | London, UK | 20 May 2010 |  International Baccalaureate® |
| July 2010 | Fri 2 - Sun 4 | 1 | Madrid, Spain | 20 May 2010 |  International Baccalaureate® |
| July 2010 | Mon 26 - Fri 30 | 1+2 | University of Cambridge, UK | Please consult website |  ibscas <small>International Baccalaureate Schools Certificate Association of the United Kingdom & Ireland</small> |
| July 2010 | Wed 28 - Fri 30 | 1 | Reykjavik, Iceland | 15 June 2010 |  International Baccalaureate® |

Note: We recommend that schools do not send more than 5 participants to same topic workshops

Diploma Programme workshops overview

Subject offering may be subject to some minor changes – please refer to our website for most updated information: <http://www.ibo.org/events>

Detailed information on some non subject specific workshops

Generic Language workshops

A workshop designated as 'Generic' is the means by which the IB supports professional development for languages in the DP where a language specific workshop is not available. The format will typically have a common core for content and materials, supplemented by language specific materials related to the languages taught by the participants. The workshop will be presented most commonly in English.

Administrators workshop (category 1 only)

Aimed at those in positions of authority in schools (heads, directors, principals, academic deans, senior leadership teams, etc), this workshop focuses on the needs of those managing schools and line-managing those involved in the coordination and delivery of the Diploma Programme. Sessions take a broad approach to the DP and cover philosophy, general content and specific administrative matters and concerns, such as budgeting, resources etc.

Coordinators workshop

This workshop focuses upon the essential skills for a coordinator new to the position. It can be thought of as a toolbox for DP coordination, interlaced with practical advice and good practice.








CAS Coordination

The Creativity, Action and Service (CAS) programme at a school is central to the broader development of each participant. To promote and coordinate the programme requires a full understanding of the principles, the philosophy and also the practical aspects of an eventual implementation, within the context of the school. This is a workshop to equip potential CAS coordinators with the necessary tools to prime and develop a strong CAS programme. An important part is the sharing of good practice and advice born of experience.

Levels are represented as follows:

- +** = Category 1
- = Category 2
- = Category 3

Provided by:

| Number Indicated | Professional Development Provider | Number Indicated | Professional Development Provider | Number Indicated | Professional Development Provider |
|------------------|---|------------------|---|------------------|---|
| No indication |  International Baccalaureate | 3 |  ibicus <small>www.ibicus.org.uk</small> | 13 |  THE AGA KHAN ACADEMY MOMBASA |
| 1 |  St. Clare's, Oxford — An International Education — | 4 |  ibscsa <small>international baccalaureate schools & colleges association of the United Kingdom & Ireland</small> | | |
| 2 |  IN THINKING <small>www.inthinking.co.uk</small> | 5 |  ista | | |

| Subjects | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | JUN | JULY |
|--|-----------------------|--|-----------------------------------|-----------------------|-----------------------------------|--|-----------------------|--|--|--|
| Administrators | | + ³ | | | | + | + | | | + (X2) |
| Arabic A1 | | | | | | | + / ○ | | | |
| Arabic A2 | | + ³ | | | | | + / ○ | | | |
| Arabic B | | + ³ | | | | | | | | |
| Arabic Ab Initio | | + ³ | | | | | | | | |
| Balinese Performing Arts and Culture | | | | | | ○ ³ | | | | |
| Biology | | + ² + ³ | ○ | + ⁴ | + / ○ ¹³ | + + ¹ | ○ ² | + ⁴ ○ ³ | + ○ ¹ | + (X2) |
| Biology: Improving Internal Assessment | | | ■ | | | | | | | |
| Business & Management | | + ² + ³ | ○ | | + / ○ ¹³ | ○ ² + ³ | | + ¹ + ⁴ | + ○ ¹ | + |
| CAS | | + ³ + ⁴ | ○ + ¹ | ○ ⁴ | + / ○ ¹³ | + | + / ○ | + ⁴ | + | + (X2) ○ ⁴ |
| Chemistry | + ¹ | + ² + ³ (X2) | ○ | | | + ○ ² + ³ | | ○ ⁴ + ⁴ | + + ⁴ ○ ¹ | + |
| Computer Science | | | | | | | + / ○ | + ⁴ | | |
| Coordination | | + ² + ³ + ⁴ | + ¹ | | | + ○ ² | | + ⁴ | + (X2) | + (X2) |
| Danish A1 | | ■ | | | | | | | | |
| Design Technology | | + ³ | | | | | | | + + ⁴ | |
| Economics | + ² | | ○ | | + / ○ ¹³ | + ³ | ○ ² | | + ○ ¹ | |
| English A1 | | ■ + ¹ + ² + ³ (X2) | | + ⁴ | | ○ ² + ³ | | ○ ³ | + ○ ¹ | + (X2) + ⁴ |
| English A2 | | ■ + ² | | | | ○ ² + ³ | | + ³ | | |

| Subjects | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | JUN | JULY |
|---|----------------------------------|--|----------------------------------|----------------|-------------------|----------------------------------|----------------|----------------|---------------------|----------------|
| English B | | ■ + ² | | | | ○ ² + ³ | | | + + ⁴ | + |
| Environmental Systems & Societies | | + ³ | | ○ ⁴ | | + | | | | + |
| Extended Essay | | | | | +/○ ¹³ | | | | | |
| Film | | | | ○ ⁴ | | | | + ⁴ | | + |
| Finnish A1 | | ■ | | | | | | | | |
| French A1 | | ■ | | | | | | | | |
| French A2 | | ■ | | | | | | | | |
| French B | | ■ + ² + ³ (X2) | | | | + ○ ² | | + ⁴ | + | + |
| French Ab Initio | | | | | | + | | | | |
| Geography | + ² | + ³ ○ ⁴ | | | +/○ ¹³ | | ○ ² | + ¹ | | + |
| German A1 | | ■ + ² | | | | ○ ² | | | | |
| German A2 | | ■ | | | | | | | | |
| German B | | ■ + ³ /■ ³ | + ² ○ ² | | | | | + ⁴ | | |
| Vertical Articulation for History and Humanities: Backward mapping for the Diploma/MYP Curriculum Grades 9 – 12 | | | ■ | | | | | | | |
| History | + ² ○ ¹ | | | | | ○ ² | + | + ¹ | + ○ ¹ | + (X2) |
| History Route 1 | | + ³ | ○ | | | + ³ | | ○ ³ | | |
| History Route 2 | | | ○ | ○ ⁴ | | + ³ (X2) | | + ⁴ | + ⁴ | ○ ⁴ |
| International Mindedness across the DP Hexagon | | | ■ | | | | | | | |
| Italian Ab Initio | | + ³ | | | | + | | | | |
| ITGS | | | | ○ ⁴ | | | ○ | | | + |
| Japanese A1 | | ■ | | | | | | | | |
| Language A1 Generic | | ■ | | | +/○ ¹³ | + | +/○ | | + | + |
| Language A2 Generic | | ■ | | | | + | | | | + |
| Language Ab Initio Generic | | ■ | | | | | | + ⁴ | + | |
| Language B Generic | | ■ | | | | + | | | + | |
| Language B: Planning for Understanding, Critical Thinking and On-Going Assessment | | | ■ | | | | | | | |
| Latin | | + ³ /○ ³ | | ○ ⁴ | | | | | | + |
| Librarians | | + ³ | | | | | | | + | + |
| Linking CAS and TOK | | | ■ | | | | | | | |
| Mandarin Ab Initio | | | | | | | | + ⁴ | | |

| Subjects | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | JUN | JULY |
|---|----------------|--|---------------------|-----|------------------|---------------------------------------|------------------------------------|----------------------------------|---------------------------------------|---------------------------------------|
| Mandarin ab initio | | | | | | | | +4 | | |
| Vertical Articulation for Math: Backward mapping for the Diploma/MYP Curriculum Grades 9 – 12 | | | ■ | | | | | | | |
| Mathematics HL | | + ² + ³ | | | +/ ¹³ | ○ ² + ³ | + | + ⁴ | + ○ ¹ | + |
| Mathematics SL | | + ² + ³ (X2) | | | +/ ¹³ | + ¹ ○ ² | | + ⁴ ○ ⁴ | + + ⁴ ○ ¹ | + |
| Mathematical Studies | | + ² + ³ (X2) | | | +/ ¹³ | + ○ ² | | + ⁴ ○ ⁴ | + + ⁴ | + |
| Music | | + ³ ○ ⁴ | + ² | | | ○ ² | +/ ¹³ | | + | |
| Norwegian A1 | | ■ | | | | | | | | |
| Philosophy | + ² | | ○ | | | ○ ² + ³ | | | | |
| Physics | | + ² + ³ | ○ | | +/ ¹³ | + ○ ² + ³ | | + ⁴ ○ ⁴ | + ○ ¹ | + |
| Physics: Internal Assessment and Experimental Work | | | ■ | | | | | | | |
| Programme Evaluation: PYP/MYP/Diploma* | | | ■ | | | | | | | |
| Psychology | + ² | + ³ ○ ⁴ | | | | | +/ ¹³ ○ ² | + ¹ | + ○ ¹ | |
| Social and Cultural Anthropology | | | | | | | | | | + |
| Spanish Ab Initio | | + ³ | | | | | | + ⁴ | + | |
| Spanish A1 | | ■ | | | | | | | | |
| Spanish A2 | | | ○ | | | | | | | |
| Spanish B | | ■ + ² + ³ | | | | + ○ ² | | | + + ⁴ | |
| Special Needs & Diverse Learners | | | ■ | | | | | | | + |
| Swedish A1 | | ■ | | | | | | | | |
| Theatre | | ○ ⁵ (x2) + + ⁵ | ○ | | | ○ ⁵ | | | + | + |
| Theory of Knowledge | | + ¹ + ² + ³ + ⁴ | ○ | | +/ ¹³ | + ○ ² + ³ | +/ ¹³ | + ⁴ | + ○ ¹ | + ³ (x3) ○ ⁴ |
| Turkish A1 | | | +/ ¹³ | | | | | | | |
| Visual Arts | | + ¹ | ○ + ² | | | | +/ ¹³ ○ ² | + ⁴ | + | + + ⁴ |

*Note: This Workshop will be attended by teachers from all the 3 Programmes

Venue Information 2009-2010 for events organised by IB

Venues

Starting 2009, we made some rather significant changes on the venues based on school input, we continue to look for venues with the following characteristics:

- ✓ easy access internationally
- ✓ no bus transfers to and from hotel-venue
- ✓ good quality catering services
- ✓ standard equipment available in every room
- ✓ on-site accommodation for leaders and participants
- ✓ recommended by many schools, participants and workshop leaders

Length and logistics of an event

Workshops will comprise 10-12 sessions, 90 minutes each, running from day one to three. The day prior (day 0) to the workshop, workshop leaders and participants will arrive at the venue location. On day three, participant sessions will break a little earlier than on days one and two allowing return home in most cases on the same day.

Draft Timetable (subject to changes per event)

| Day | Start Time | End Time | Other |
|-----|------------|----------|---|
| 1 | 08.30 | 17.00 | Evening welcome drink with all participants |
| 2 | 08.30 | 17.00 | Free evening |
| 3 | 08.30 | 16.00 | Participant departures from 16.00 (NB: certificates will only be delivered to participants having attended all sessions) |

Registration Fees September 2009 to August 2010 for events organised by IB

NOTE: for external providers fees, please refer to: <http://www.ibo.org/events/workshops.cfm>

| Event Name | Month | Dates | Location | Registration fee in CHF | Registration fee in GBP | Registration fee in USD |
|--|---------------|-----------------|------------------------|-------------------------|-------------------------|-------------------------|
| DP Regional Workshop/ Conference for Experienced Teachers to the Programme | October 2009 | Fri 23 – Sun 25 | Budapest, Hungary | 1290 | 740 | 1170 |
| Regional Workshop for Experienced Teachers to the Programmes | November 2009 | Fri 6 – Sun 8 | Istanbul, Turkey | 1290 | 740 | 1170 |
| PYP Workshop for Candidates or Authorized Schools | November 2009 | Fri 6 – Sun 8 | Golden Bay, Malta | 1280 | 735 | 1160 |
| DP Regional Workshop for Experienced Teachers to the Programme | November 2009 | Fri 13 – Sun 15 | Seville, Spain | 1250 | 720 | 1140 |
| MYP Introductory Workshop for Heads/ Directors Subject Workshop for Teachers/Coordinators | November 2009 | Fri 20 – Sun 22 | Golden Bay, Malta | 1250 | 720 | 1140 |
| DP Regional Workshop for New Teachers to the Programme | February 2010 | Fri 12 – Sun 14 | Zurich, Switzerland | 1180 | 680 | 1070 |
| MYP Introductory Workshop for Heads/ Directors Subject Workshop for Teachers/ Coordinators | February 2010 | Fri 26 – Sun 28 | Dubai, UAE | 1380 | 795 | 1250 |
| PYP Introductory Workshop for Candidates or Authorized Schools | March 2010 | Fri 5 – Sun 7 | Prague, Czech Republic | 1290 | 740 | 1170 |
| DP Regional Workshop for New & Experienced Teachers to the Programme | March 2010 | Fri 5 – Sun 7 | Dubai, UAE | 1380 | 795 | 1250 |
| DP Regional Workshop for New & Experienced Teachers to the Programme | March 2010 | Fri 19 – Sun 21 | Prague, Czech Republic | 1270 | 730 | 1150 |
| MYP Introductory Workshop for Heads/ Directors Subject Workshop for Teachers/ Coordinators | March 2010 | Fri 26 – Sun 28 | Budapest, Hungary | 1220 | 700 | 1100 |

| Event Name | Month | Dates | Location | Registration fee in CHF | Registration fee in GBP | Registration fee in USD |
|---|--------------|-----------------|---------------------|--------------------------------|--------------------------------|--------------------------------|
| PYP Workshop for Interested/Candidates or Authorized Schools | April 2010 | Fri 16 – Sun 18 | Dubai, UAE | 1380 | 795 | 1250 |
| DP Regional Workshop for New Teachers to the Programme | June 2010 | Mon 28 – Wed 30 | London, UK | 1180 | 680 | 1070 |
| DP Regional Workshop for New Teachers to the Programme | June 2010 | Mon 28 – Wed 30 | Madrid, Spain | 1180 | 680 | 1070 |
| DP Regional Workshop for New Teachers to the Programme | July 2010 | Fri 2 – Sun 4 | London, UK | 1180 | 680 | 1070 |
| DP Regional Workshop for New Teachers to the Programme | July 2010 | Fri 2 – Sun 4 | Madrid, Spain | 1180 | 680 | 1070 |
| MYP Introductory Workshop for Heads/ Directors Subject Workshop for Teachers/Coordinators | July 2010 | Fri 2 – Sun 4 | Brussels, Belgium | 1180 | 680 | 1070 |
| PYP Workshop for Interested/Candidates or Authorized Schools | July 2010 | Fri 9 – Sun 11 | Copenhagen, Denmark | 1280 | 735 | 1160 |
| DP Regional Workshop for New Teachers to the Programme | July 2010 | Wed 28 – Fri 30 | Reykjavik, Iceland | 1180 | 680 | 1070 |

Online registration and payment information for events organised by IB

Registration

The IB online registration system is available:

- via IBIS (IB Information System): <https://ibis.ibo.org/>
- following the links available on the conference/workshop pages: www.ibo.org/events

N.B.: IBIS login credentials are required in both cases and for all schools whether interested, candidate or IB world schools. If you do not have an IBIS account, please contact IBISadmin@ibo.org.

Confirmation of registration

The IB coordinator and individual participants will receive an automatic acknowledgment of registration, followed by a formal confirmation of participation when the required number of participants has been received and the workshop can be opened. Please do not confuse the automatic acknowledgment with the confirmation of registration.

- IB Africa, Europe, Middle East reserves the right to cancel workshops that do not receive sufficient enrolment.
- All registrations are subject to space availability and are accepted on a first come, first serve basis. Registrations arriving after the workshop registration deadline are not guaranteed placement.

Please do not purchase non-refundable airline tickets until you have received the formal confirmation of participation.

Changes to registrations of confirmed participants

- A registered and confirmed participant who is unable to attend may be replaced in the workshop concerned by another teacher from the same school, provided the replacement has the required criteria for that workshop.
- Registration cannot be transferred from one subject workshop to another without written confirmation from the IB Africa, Europe, Middle East professional development team. In cases where such confirmation has not been given, the registration will be cancelled and the IB cancellation policy will apply.
- No on-site applications for changes of subject workshop will be accepted.

Payment

Payment should be made upon receipt of the registration acknowledgment e-mail issued automatically once the registration has been completed via our on-line registration system.

A proforma invoice can be downloaded from the IB online registration system, a final invoice will be issued subsequently. More detailed information on how to make payments is posted on the [IB website](#).

Any registrations or changes of registration made past the registration deadline will incur an extra charge of USD 100.00 (GBP 49.00, CHF 112.00).

To contact us

Complete information on all events is available at:

<http://www.ibo.org/events/workshops.cfm>

Online registrations:

<https://ibis.ibo.org/>

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