

MYP Regional Workshops

Chinese International School, Hong Kong, China

Saturday - Monday, 13 – 15 September 2008

Registration by
1 August

MYP Workshops

MYP Language A (Level 1)
MYP Mathematics (Level 1)
MYP Sciences (Level 1)
MYP Humanities (Level 1)
MYP Visual Arts (Level Mixed)



Schedule

DATE	TIME	EVENT
13 SEPTEMBER	08:30 – 17:30	WORKSHOP DAY 1
14 SEPTEMBER	08:30 – 16:30	WORKSHOP DAY 2
15 SEPTEMBER	08:30 – 16:00	WORKSHOP DAY 3

Visit: www.ibo.org/ibap/workshops for online registration

Note that participants are requested to check the “Workshop Descriptions” online to ascertain the level of experience required to attend these workshops.

SEATS ARE LIMITED – REGISTER EARLY TO AVOID DISAPPOINTMENT!



For more information, please contact
IB Asia Pacific Events Team:-
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Tower Fifteen Singapore 089316
Tel: +65 6776 0249
Fax: +65 6776 4369
Email: ibapevents@ibo.org

INTERNATIONAL BACCALAUREATE ASIA PACIFIC MYP REGIONAL WORKSHOPS

Workshop Schedule Outline

The workshops will begin at 8.30am, conclude at 4.30pm for Day 1 and 2, and finish by 4pm on Day 3. Participants are expected to attend the full 3-day programme. Do **NOT** book a flight that departs Hong Kong before 7pm.

Workshop Venue

Chinese International School

1 Hau Yuen Path, Braemar Hill, Northpoint, Hong Kong

Tel: +852 2510 7288

Fax: +852 2510 7488

Website: <http://www.cis.edu.hk/index.asp?lang=e>

Workshop Fee includes:-

- Refreshment breaks and lunches for 3 days
- Workshop materials

** Fee **excludes** cost of travel and hotel accommodation

Agenda

A copy of the agenda and information on transportation will be posted on the website (<http://www.ibo.org/ibap/workshops>) about **ONE** month before the date of workshop.

Certificate of Attendance

An official "IB Certificate of Attendance" is only awarded to **registered** participants who have attended **ALL** sessions of a workshop. Please ensure that your travel arrangements do not preclude your candidacy for a certificate.

Entry Visa

Please check with your travel agent whether you are required to apply for visa. Alternatively, you can check out the lists at http://www.immd.gov.hk/ehhtml/hkvisas_4.htm

Contact us at ibapevents@ibo.org if an invitation letter is required from the organiser.

Air Transportation

The modern **Hong Kong International Airport** which is also known as **Chek Lap Kok**, the name of the small island it was built over was opened in July 1998. It is the third busiest airport in terms of passenger traffic in Asia and the second busiest airport in terms of cargo traffic in the world. Refer to website www.hongkongairport.com for more information.

Airport Departure Tax

This should be included in your airline ticket. Please check with your travel agent.

Airport Transfer

Airport Express is a dedicated airport railway providing fast and reliable service to the passengers. The operating hours are 0550 to 0115 daily, running at 12-minute intervals. The journey time between Airport and downtown is about 24 minutes. Single journey to Hong Kong station costs HK\$100.

Alternatively, you can take a taxi from the airport. It takes about 45 minutes and costs approximately HK\$350.

Ground Transportation

Taxis - Often the best choice for short distances, taxis are ubiquitous in major areas and fares are comparatively low. Flag fall is HK\$15 in Kowloon and on Hong Kong Island. Many

drivers speak some English, but it is wise to have your destination written in Chinese characters. Only Hong Kong dollars are accepted.

MTR (Subway) - The underground MTR is fast, clean, efficient and inexpensive. Fares range from HK\$4 to HK\$26 and can be paid with single-journey tickets or travel passes like the Octopus card. The MTR is great for getting to Hong Kong's attractions as well as a host of shopping and dining outlets. For more information, do visit http://www.mtr.com.hk/eng/homepage/e_customer_index.php

Octopus Cards – The Easy Way to Travel

There are two types of Airport Express Tourist Octopus available at Customer Service Centres on all MTR and Airport Express stations:

- HK\$220 for ONE Airport Express Single Journey and the additional benefits listed below.
- HK\$300 for TWO Airport Express Single Journeys and the additional benefits listed below.

The additional benefits, which apply to both types of Tourist Octopus, are:

- Three days of unlimited rides on the MTR*, starting on the day of your first MTR journey.
- You can add value to this card, which can be used at any retail outlets or other transport systems accepting Octopus even after the three-day MTR* unlimited ride period.
- HK\$50 refundable deposit which will be refunded to you when you return the Octopus.

Accommodation Options

Workshop participants are responsible for booking their own accommodation.


Please book early – The rates quoted below are subject to room availability at the time of booking and will be allocated on a 'first come, first served' basis.

Do use the hotel reservation form to book room or quote “**IB Asia Pacific Regional Workshops – Hong Kong**” for enquiries.

Transportation From Hotel to School & Vice Versa

Buses will be provided from the recommended hotels to school and vice versa. Exact time schedule will be provided at a nearer date.

Hotels	Rates per room per night	Contacts
Newton Hotel (3*) 	Superior Room with 1pax Breakfast: HK\$650++ per night Additional Breakfast: HK\$50++ per person Above rate is subject to 10% service charge and 3% government tax Cancellation Policy: Please check with hotel when booking Reservation Deadline: 31 July 2008	Address: 218 Electric Road, North Point, Hong Kong Tel: +852 2807 2333 / 2806 6088 Fax: +852 2807 1221 Email: dos@newtonhk.com / newtonhk@newtonhk.com Website: http://www.newtonhk.com/ Please download the room reservation form for reservation For booking and enquiries, please contact Ms Kim Yong

<p>City Garden Hotel (4*)</p> 	<p>Superior Room (Room Only): HK\$980++ per night Business Room (Room Only): HK\$1,080++ per night Executive Club Room (with buffet breakfast and other benefits): HK\$1,380++ per night</p> <p>Additional Breakfast: HK\$100++ per person</p> <p>Above rate is subject to 10% service charge and 3% government tax</p> <p>Cancellation Policy: Please check with hotel when booking</p> <p>Reservation Deadline: 12 August 2008</p>	<p>Address: 9 City Garden Road, North Point, Hong Kong</p> <p>Tel: +852 2806 4003 Fax: +852 2571 7452 Email: winsomeheung@citygarden.com.hk Website: www.citygarden.com.hk</p> <p>Please download the room reservation form for reservation</p> <p>For enquiries, please contact Ms Winsome Heung</p>
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General Information

For more information on Hong Kong, visit:
<http://www.discoverhongkong.com/eng/index.jsp>

Weather

It is near the end of the summer season. The weather will be about 26 – 31 degrees. Bring lightweight clothing and an umbrella for occasional rain.

Exchange Rate

The exchange rate is approximately US\$1 = HK\$7.83
<http://www.oanda.com/convert/classic>.

Money can be exchanged at the airport, banks and major hotels. ATMs are widely available. Shops, hotels and restaurants do accept Visa, MasterCard. American Express is less common.

Tipping

10% service charge is usually included in the bill. In such cases tipping is not necessary. Tipping of taxi drivers is not customary but they do round up the fares to the nearest dollar.

Language

Hong Kong's official languages are English and Chinese. The most commonly spoken Chinese dialect is Cantonese, but Mandarin - the official language of China, known in Hong Kong as Putonghua - is gaining in popularity.

In hotels, major restaurants, stores, and tourist centres, almost everyone speaks English. This is not always the case, however, with taxi drivers, bus drivers, and workers in small shops, cafes, and market stalls. Please get a hotel card from the concierge so you can show it to the taxi driver every time you want to return to your hotel.

Local Food & Drink

Hong Kong is known for its "dim sum", delicately prepared morsels of Cantonese cuisine served from a never-ending procession of carts and eaten with tea. Dim sum is usually eaten for breakfast or lunch and is often the focus of family get-togethers on Sundays.

A uniquely Hong Kong-style eatery is the cha chaan teng (literally "tea cafe"), but offering fusion fast food that happily mixes Western and Eastern fare with a wide selection of drinks including the popular tea-and-coffee mix "yuanyang", and perhaps more oddities (to the Western palate) like boiled Coke with ginger or iced coffee with lemon.

For those who wish to eat Hong Kong's famous seafood, there are different locations in Hong Kong's coastal areas where freshly caught seafood is cooked and served. Places like **Sai Kung, Po Doi O, Lei Yu Mun, Lau Fau Shan** are good places to find restaurants specialized in seafood. These restaurants have different tanks to keep the seafood alive and will present live seafood specimens to their patrons for them to choose before cooking.

The traditional hotspot for both eating and drinking with westerners is **Lan Kwai Fong** in Central (Hong Kong Island). **Wan Chai** is also fun, if slightly sleazier with numerous girly bars along Lockhart Road, while Causeway Bay and Eastern Soho out beyond Quarry Bay offer a less touristy experience.

Shopping

As a generalisation, the Hong Kong Island has the fancy name-brand air-con shopping malls (particularly near **Causeway Bay**), while Kowloon is the place to go for cheap open markets. Kowloon also has **Nathan Road** with many shops selling electronics, cameras and gadgets, mainly to tourists.

Below are a few of the many Shopping Centres:-

1. **Harbour City** - Huge Shopping Centre in Tsim Sha Tsui on Canton Road
2. **APM** - All new 24Hr Shopping Centre in Kwun Tong. Take the MTR to the Kwun Tong station.
3. **Citygate Outlet** - Located right next to Tung Chung MTR Station, the Citygate is a rare outlet mall with tonnes of mid-priced brands, some of them being Adidas, Esprit, Giordano, Levi's, Nike, Quiksilver and Timberland.

Hong Kong has a lot of street markets. Below are a few more interesting ones:-

1. **Ladies Market** - Find fake brand label goods or illegal imports here. Make sure to bargain here! (Nearest MTR: Mongkok)
2. **Temple Street** - Situated in the middle of the yellow district, this is a place that sells anything from the Little Red Book to adult toys. (Nearest MTR: Yau Ma Tei)
3. **Apliu Street** - This is the place where you can find cheap computer goods, peripherals and accessories. (Nearest MTR: Shum Shui Po)
4. **Stanley Market** - One of the more touristy places, this market sells everything from luxury luggage to cheap brand name clothes (usually overruns from the factories). Accessible with number 40 minibus from Causeway Bay. Also, No. 6 and 6A bus from Central.

Sightseeing

Hong Kong has enough towering urbanity, electric streetscapes, enigmatic temples, commercial fervour and cultural idiosyncrasies to utterly swamp the senses of a visitor.

Below are a few highlights:-

Victoria Peak: The views are giddy beautiful in every direction, with the vista of the business district, Victoria Harbour and Kowloon especially grand. In true Hong Kong style the main viewing deck is on the roof of a large shopping mall. <http://www.thepeak.com.hk>

Museums: There are a variety of museums in Hong Kong, particularly in Tsimshatsui. To name a few:- Hong Kong Museum of Art (<http://www.lcsd.gov.hk/hkma>), Hong Kong Museum of History (<http://www.hk.history.museum>), Hong Kong Science Museum (<http://www.lcsd.gov.hk/CE/Museum/Science>) and Hong Kong Space Museum (<http://www.lcsd.gov.hk/CE/Museum/Space/index.htm>).

For more information on sightseeing options in Hong Kong, please visit <http://www.discoverhongkong.com/eng/index.jsp>

How to Register for IB Asia Pacific Regional Workshops

In order to serve you better, we appreciate your assistance in following the procedures below to make registration runs smoothly.

Please note that participants are requested to check the “Workshop Level Descriptions” to ascertain the level of experience required to attend these workshops. The Regional Office reserves the right to de-register those who do not meet the pre-requisite so as to maintain the quality level of workshops.

2 easy ways to register:

- Register online and get immediate confirmation of a seat when you pay by credit card. Programme Coordinators will receive an automated acknowledgement email that the registration details have been **confirmed**. You do not need to email the Events Team asking for confirmation again unless there is no email received.

(As some countries such as China, are limited by the credit card payment gateway, please choose “telegraphic transfer/bank draft” if the credit card payment option fails)

- Register online and pay by telegraphic transfer or bank draft. Programme Coordinators will receive an automated acknowledgement email that the registration details have been received. If payment is received within 2 weeks after registration, Programme Coordinators will receive another email from the Events Team confirming the seat.

Do ensure that you have completed 4 steps of the online registration. If you do not receive any automated acknowledgement email after registration, this implies that you did not complete the registration process. Please re-register.

Hurry! Register online at
<http://www.ibo.org/ibap/workshops>

Early Bird Fee (Registration & Payment by 13 June)	Regular Fee (Registration & Payment after 13 June)
US\$480	US\$520
Registration Deadline: 1 August 2008	

IMPORTANT: Coordinators are to ensure that you have the **correct names and email address** of the participants. This information will be used to generate certificates and name tags and to facilitate pre-event communication with the Events Team and the Workshop Leaders.

Workshop closes early once all seats are taken. You may request to be placed on waitlist by sending an email to ibapevents@ibo.org. Do provide the following information in your email.

1. Name of Participant(s)
2. Email Address of Participant(s)
3. Years of IB Experiences teaching **THAT** subject
4. Name of IB Coordinator
5. Email Address of IB Coordinator
6. Subject Interested
7. Venue of Workshop

The Events Team will contact you once there is a vacancy. If there is sufficient demand, we may open a 2nd class.

How to Make Payment for IB Asia Pacific Regional Workshops

The Regional Office should receive payment within two weeks after registration.

Payment by Telegraphic Transfer

Please arrange for payment to be remitted to:

Name: International Baccalaureate Organization

Account Number: 243 - 036225 – 178 (USD)

Bank: Hong Kong and Shanghai Banking Corporation Limited (Tanglin Branch)
6 Claymore Hill, #01-00 Claymore Plaza, Singapore 229571

Swift Code: HSBCSGSG

*****Please inform your Finance Dept that all bank charges are to be borne by the Remitter and that IB must receive the workshop fee in FULL.***

Payment by Bank Draft

Bank Drafts should be made payable to: “International Baccalaureate Organization” and mailed to the IB Asia Pacific Regional Office (see **NEW** address on cover page). **Please include an extra USD25 to pay for bank charges.**

Important Information:

- 1) ***Underpayment of workshop fees will delay the confirmation of registration.***
- 2) In order for us to record and verify your payment correctly, please quote the relevant references on the Bank Transfer Slip or on the back of the Bank Draft:
 - a) Name of the workshop
 - b) Reference Number
 - c) School Name
 - d) Participant name(s)
- 3) If Regional Office has yet to receive payment after the Early Bird deadline, you will lose the Early Bird privileges and the fees will automatically revert to the regular rate.
- 4) Reservations of seat with School Name are not entitled to Early Bird privileges and will need to pay an additional administrative fee of US\$80 when you submit the names of participants, ie US\$600 per registration.
- 5) Programme Coordinators should communicate to participants regarding their registration and payment status. **Participants are required to show their copy of the confirmation email for verification purposes, if needed.**
- 6) Travel arrangements should be made only after receipt of confirmation email from the Events Team.
- 7) Unregistered teachers who appear for events on-site should not expect to be admitted. The Regional Office reserves the right to deny admission under these circumstances.

It is very important for the Events Team to have accurate and timely registration data in order to fulfill the considerable logistical requirements of workshops and conferences. Accurate details are essential for the preparation of the venue, workbooks, support materials, certificates, transportation, catering and other aspects of events. When schools make changes in participants' registration status, it poses significant challenges to the administration of a successful professional development experience for all.

In consideration of these circumstances, please note the following Cancellation & Substitution Policy.

	Deadline	Policy
Cancellation after registration, prior to registration deadline	Before 1 August	US\$80 per cancellation
Cancellation after registration deadline and before 14 days prior to the workshop	Between 2 – 29 August	US\$200 per participant
Cancellation within 14 days prior to the workshop	After 29 August	No refund or credit note
Cancellation due to Visa refusal	NA	No refund or credit note
Regional Office cancels workshop	NA	Full refund of registration fees less bank charges in the form of a credit note
Substitution A substitution is a change of participant originally registered within the same subject workshop in the same event OR different subject workshop in the same event.	NA	US\$80 per substitution <i>If for a different subject, do check with the Regional Office for availability first.</i>

The Regional Office reserves the right to amend any of the policies and procedures as it deemed fit and necessary.

IB DISCLAIMER

Neither the IB nor its directors, officers or agents is responsible or liable for the safety and property of visiting team members or their companions during workshops/visits or any excursions related thereto. Travelling to and from the workshop/visit venue shall take place under the visiting team members' sole responsibility. Visiting team members are advised to seek information on potential health and security risks incurred by themselves or their companions at the workshops/visits and to secure adequate insurance coverage. Swiss law shall govern any legal issues relating to the workshops/visits. Any disputes arising with respect to or in connection with workshop/visits shall be finally settled by one arbitrator in accordance with the Rules of Arbitration of the Chamber of Commerce and Industry of Geneva.