

# SUN TOURS PVT. LTD.

Regd. Office: M-110, Red Rose Building  
49, Nehru Place, New Delhi 110019, India  
Tel: 66404404, 26462333  
Fax: +91-11-26223007 Email: [inbound@suntours.in](mailto:inbound@suntours.in)

# SUN TOURS



Agent



Active



Accredited Agent

## INTERNATIONAL BACCALAUREATE ASIA PACIFIC

L1/L2/LM Workshops 20 – 22 November 2009  
American School of Bombay, Bandra Kurla, Mumbai

Dear Participant,

Enclosed is a hotel booking form with the list of the hotels (and their website addresses) where rooms have been blocked for the **"IB Regional Workshops"** in American School of Bombay, Bandra Kurla Complex, Mumbai.

All room rates mentioned in the enclosed form are including:

- Breakfast
- All hotel/Government Taxes
- Airport – Hotel – Airport transfers by air-conditioned car/Coach
- Hotel – Venue (American School) – Hotel transfers by air-conditioned car/Coach

Kindly complete and fax/email this to us at our Fax No.: +91-11-26223007 or e-mail address: [inbound@suntours.in](mailto:inbound@suntours.in) by **15<sup>th</sup> October, 2009**.

Most international flights arrive and depart late night/early morning so please be careful about filling in the dates of your room requirements considering the hotels have a 12 Noon check-in/check-out time.

All rates are quoted in Indian Rupees and the current rate of exchange is US\$ 1.00 = Rs. 48.42 approximately. You can also check the latest exchange rates from this website: <http://www.xe.com/>

If you require any further information regarding the hotels arrangements etc. please let us know and we shall be happy to provide you with the same.

Do check with us for pre/post event tours to the tourist attractions in Incredible India.

Thanking you

Yours truly,  
For SUN TOURS PVT. LTD.

SUPRIYA ARORA  
Mobile: +91 – 98 102 17676

JAYA SALUJA  
Mobile: +91 – 98 689 55255

### Branch Offices:

- 118, Rajendra Bhawan, Rajendra Place, New Delhi-110008 Tel: 66404400-2, Fax: 25852552 E-mail: [delrp@suntours.in](mailto:delrp@suntours.in)  
- 310-A, Mittal tower, M.G. Road, Bangalore 560001 Tel: 66611100-2, 25325003-5, 25598110 Fax: 91-80-25598113 E-mail: [blr@suntours.in](mailto:blr@suntours.in)

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## Hotel Booking Form

Please E-mail to us at [inbound@suntours.in](mailto:inbound@suntours.in) OR Fax to: +91-11-26223007

**First Name:**

**Last/Surname:**

**Nationality:**

**Work Phone:**

**Home Phone:**

**Mobile:**

**Email:**

**Room Sharing Details:** Please write the name of the person sharing your room (if applicable)

**First Name:**

**Last/Surname:**

FLIGHT DETAILS		
<b>Arrival Date:</b>	<b>Flight No:</b>	<b>Arrival Time:</b>
<b>Departure Date:</b>	<b>Flight No:</b>	<b>Departure Time:</b>

Please select (✓)	Hotel Name/Website	Approximate Travel time to Venue	Room Type	Room Rate (Rupees)
	Grand Hyatt ★★★★★ <a href="http://mumbai.grand.hyatt.com/hyatt/hotels/index.jsp">http://mumbai.grand.hyatt.com/hyatt/hotels/index.jsp</a>	5 – 10 Mins	Single Room with 1 breakfast	10000
			Double Room with 2 breakfasts	11000
	The Orchid ★★★★★ <a href="http://www.orchidhotel.com/">http://www.orchidhotel.com/</a>	10 - 15 Mins	Single Room with 1 breakfast	8000
			Double Room with 2 breakfasts	8500
	Oriental Residency ★★★ <a href="http://theorientalresidency.com/">http://theorientalresidency.com/</a>	15 - 20 Mins	Single Room with 1 breakfast	6000
			Double Room with 2 breakfasts	6500
	Regal Enclave ★★★ <a href="http://www.regalenclave.com/">http://www.regalenclave.com/</a>	15 - 20 Mins	Single Room with 1 breakfast	5500
			Double Room with 2 breakfasts	6000

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- 310-A, Mittal tower, M.G. Road, Bangalore 560001 Tel: 66611100-2, 25325003-5, 25598110 Fax: 91-80-25598113 E-mail: blr@suntours.in

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The above rates include:

- Hotel accommodation per night
- Breakfast at the hotel
- All government taxes and surcharges as on 30<sup>th</sup> March, 2009
- Transfer Airport – Hotel – Airport by air-conditioned car/coach
- Transfer Hotel – Workshop Venue – Hotel by air-conditioned car/coach

**PAYMENT:** Full payment is required to confirm your booking.

(Please select)       I have enclosed a cheque\*       I wish to pay by credit card

\* Please note all cheques should be made out to "Sun Tours Pvt. Ltd." and must be received by Sun Tours latest by the **15<sup>th</sup> October 2009**. Mailing Address: M-110, Red Rose Building, 49, Nehru Place, New Delhi – 110019.

**For credit card payments please complete the charge form given below and fax/scan and send to us with a copy of any photo Identity card bearing your signature, viz. Drivers licence, Citizenship card, Election ID card, Passport etc.**

In case you wish to make payment through your bank, following are the remittance details:

Correspondent bank name: Bank of America, New York  
Swift Code BOFAUS3N  
HDFC Bank Nostro A/C no 6550492079

For further credit to:  
Account No: 01442320001835  
Swift Code HDFCINBBDEL  
In the name of SUN TOURS PVT.LTD  
Bank Name and Address: HDFC Bank Ltd.  
2/10 East Patel Nagar  
New Delhi – 110008. India

## **TERMS & CONDITIONS:**

1. Special rates are only available when using this specified booking form. One form per booking.
2. Full pre-payment is required at time of booking.
3. If rooms at the hotel of your choice are available your credit card shall be charged and you will be informed of the confirmation.
4. Rooms are subject to availability at the time of booking. If accommodation is not available at your choice of hotel an alternative shall be offered to you and your credit card shall be charged only after receiving your acceptance of the alternative offered.
5. All Cancellations will incur a penalty of 1 full night's accommodation if cancelled upto one week before the arrival date.
6. Cancellations made within 7 days of arrival will incur penalty of full payment (i.e. if 4 nights have been booked and paid for, the full payment of all four nights is the cancellation penalty if it is within 7 days of arrival).
7. Check-In/Check-out time at the hotels is 12 Noon

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