

IB ASIA PACIFIC REGIONAL WORKSHOP AGENDA

MYP Introduction for Administrators

Prince Alfred College, Adelaide, Australia

Saturday – Monday, 16 - 18 January 2010

Workshop Leader

James Dalziel

James Dalziel has been involved with the International Baccalaureate Organisation since 2000. He has been a member of many MYP authorization teams and has conducted MYP workshops in India, Thailand, Singapore, Australia, and China. His ongoing research examines leadership and change in international schools, specifically those undergoing a significant change in their programme. James is the author of several articles examining the role of school leaders during times of transition and change. He has conducted workshops for international school leadership teams on planning and managing change and dealing with emergency situations. He also has a particular interest in curriculum leadership, school crisis management, and curriculum mapping.

James has a special interest in Middle School education. He is currently the Middle School Principal at the United World College of South East Asia (UWCSEA) in Singapore. He has taught in a variety of educational contexts from outdoor education centers to open custody facilities for incarcerated youths. He enjoys spending time in the outdoors either hanging off a rope on a snowy mountain or canoeing on a quiet lake with his wife Nancy and children Claire and William.

All participants are requested to bring with them the following:

- A copy of Principles into Practice (if available)
 - A copy of The MYP Coordinator's Handbook 2009-2010 (if available)
 - A copy of your school's MYP Brochure (marketing material)
 - A copy of your school's curriculum planner
 - A leadership organisational chart for your school (if you have one)
 - Samples of any MYP related material that you would like to share with the group if you have any (student planners, homework diaries, presentations, letters, etc)
 - An open mind and sense of humour
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Please note: session topics and timing are subject to change based on needs of the group

Saturday, January 16

0830 - 0900

Welcome & Introduction

0900 - 1000

Session 1: Introductions and Overview

- Introductions
- Activity 1: Human Bingo
- Activity 2: Question wall
- Overview of the sessions and structure of learning

1000 - 1030

Morning Break

1030 - 1200

Session 2: Administering the MYP School

- Understanding the job
- Expectations
- Knowledge, Skills, and Preparation

1200 - 1300

Lunch

1300 - 1430

Session 3: Middle Years Education

- A shared understanding of the students we teach
- Fundamental MYP Structure
- Fundamental MYP Concepts
- Implications for practice

1430 - 1500

Afternoon Break

1500 - 1630

Session 4: MYP Philosophy and practice

- Fundamental Concepts (cont')
- The Elements of the IB Middle Years Programme
- Overview of the International Baccalaureate Organisation

1630

End of Day 1

Sunday, January 17, 2010

0830 - 1000

Session 5: Using the MYP Unit Planner

- Strategies and Format
- Interdisciplinary Planning
- Possible issues
- Possible solutions

1000 - 1030

Morning Break

1030 - 1200

Session 6: Meeting with the IBO MYP Regional Staff

- Objectives and Issues from the Regional Office
- Advice

1200 - 1300

Lunch

1300 - 1430

Session 7: Areas of Interaction

- Formats and scope
- Possible issues

- Possible solutions
- 1430 - 1500 Afternoon Break
- 1500 - 1630 **Session 8: Assessment in the MYP**
- Assessment theory
 - Application of Assessment Criteria
 - Monitoring of Assessment
 - Moderation
 - The negotiable and the non-negotiables
 - Issues and strategies
- 1630 End of Day 2

Monday, January 18, 2010

- 0830 - 1000 **Session 9: Personal Project**
- The Why, What, and How (Process)
 - Samples
 - Issues and Solutions
- 1000 - 1030 Morning Break
- 1030 - 1200 **Session 10: Consideration, Authorisation, and Evaluation**
- Identifying the demands of what needs to be done and when
 - Samples of schedules
 - Issues and solutions
 - Implementation
- 1200 - 1300 Lunch
- 1300 - 1430 **Session 11: Leadership: Implications for Coordinators**
- The school dynamic and management
 - The coordinator's role
 - Leadership during implementation
 - Strategies for success
 - Pitfalls and traps
- 1430 - 1500 Afternoon Break
- 1500 - 1600 **Session 12: Reflection and Evaluation**
- Final Question and Answer session
 - Course evaluation
 - Farewell
- 1600 Workshop Closes and Award of Certificates*

**** An official "IB Certificate of Attendance" is awarded to participants who have attended all sessions of a workshop. Please ensure that travel arrangements do not preclude candidacy for a certificate.***

Workshop Architecture

Category 1 Workshop

The overall purpose of workshops in this category is to provide professional development and assistance for schools that have decided to apply for IB authorization. They are equally relevant for educators who are new to a school with an existing IB programme and those interested in joining an IB school.

Goal A1: Provide an introduction of IB to educators new to the programme

Objective A1.1: Participants will gain an understanding of the basic philosophy and curricular model of the programme.

To this end, the following will be elaborated:

- Mission statement
- Learner profile
- Curriculum documents
- Assessment in IB programmes

Objective A1.2: Participants will gain an understanding of programme standards and practices. The standards and practices will be introduced and discussed appropriate to the participants' role (e.g. teacher, administrator, head of school, etc.)

Objective A1.3: Participants will gain an understanding of the appropriate programme framework, fully discussing the elements of the following:

- PYP Framework
- MYP Octagon
- DP Hexagon

Goal A2: Prepare educators to successfully implement the IB programme

Objective A2.1: Participants will gain an understanding of the application authorization and implementation processes. In particular, the following will be presented:

- Timeline of the application process (including deadlines)
- Professional development requirements
- Structure of the site visit
- Role of the consultant
- Applications A and B

Category 2 Workshop

The overall purpose of workshops in this category is to provide a forum for experienced IB educators, focusing on programme delivery. There is an emphasis on assessment, teaching and learning methodologies, and exploring best practice in the classroom.

Goal A3: Enhance the understanding of the IB philosophy and programme model

Objective A3.1: Participants will make connections between the programme framework and practice

Objective A3.2: Participants will enhance their understanding of the role of assessment in IB programmes

Objective A3.3: Participants will discuss and analyze standards and practices appropriate to their role

Goal A4: Improve the quality of programme delivery

Objective A4.1: Participants will engage in discussion and activities aimed at sharing pedagogical techniques such as:

- Best practice in the classroom
- Teaching and learning methodologies
- Finding, sharing, developing and using resources

Category 3 Workshop

The overall purpose of workshops in this category is to provide a forum for experienced educators to build on and enhance their professional development portfolios. Participants will engage in-depth investigation into specific areas of interest and expertise.

Goal A5: Provide a forum for exploring educational ideas and areas of interest

Objective A5.1: Participants will engage in detailed discussion around topics such as:

- Learning theory
- Pedagogy
- Assessment
- Other scholarly interests

Goal A6: Provide opportunities for investigation into specific areas of expertise

Objective A6.1: Participants will engage in detailed discussion around topics such as:

- Subject specific seminars (i.e. changes to the IB curriculum)
- Subject specific content
- Administrative leadership
- Pedagogical leadership