

## IB ASIA PACIFIC REGIONAL WORKSHOP AGENDA

### DP CAS (Category 1)\*

Prince Alfred College, Adelaide, Australia  
Saturday – Monday, 16 – 18 January 2010

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#### Workshop leader

#### Steven Money

Steven is a co-founder and partner of an educational consultancy called “the currency of ideas”. He is a mentor for the IB on-line CAS workshops that were launched in March 2009, and he is a trainer and presenter for the IBO (CAS and English B). In addition he is an examiner for IB Language B English and IELTS (International English Language Testing Systems). From 1986 to 2008 he worked at JIS (Jakarta International School) as Director of Admissions and Community Activities, CAS coordinator, and HS English/ESOL teacher.

Steven has conducted workshops for teachers and educational leaders in the Asia Pacific region for the IBO, ACEL (Australian Council of Educational Leaders), EARCOS (East Asia Regional Council for Overseas Schools), and the ANPS (Association of National Plus Schools).

He has a BA/Dip.Ed from Sydney University, a Certificate in TESOL from UNSW, a Certificate of International School Leadership from the PTC, and a Masters in International School Leadership from the University of Wollongong.

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To all participants - Please bring the following documents to the workshop:

- this agenda;
- a copy of the new IBO CAS Guide “ DP Creativity, action, service guide” (for students graduating in 2010 and thereafter), and also Section E3 from the Vade Mecum;
- a copy of your school’s CAS Journal and the school’s Risk Assessment Policy (if existent);
- copies of sample letters/emails that are sent to parents, students, supervisors and advisers re CAS in the school community in which they work;
- a hard copy of the pre-workshop questionnaire that was emailed to you;
- CAS resources that you have found useful – websites, agencies, books or book titles, magazine articles, photos, videos, dvd’s.

Please write to me if there are any specific and relevant topics that you wish to discuss but are not yet listed in the agenda. My email address is: [stevenmoney@mac.com](mailto:stevenmoney@mac.com)

\*Category 1:- “the workshop is for teachers who *have not attended training before and/or are preparing to teach* the course for the first time, i.e. no previous experience”.

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*Please note: session topics are subject to change based on needs of the group*

Friday, 16 January

0830 - 0900

**Welcome & Introduction.**

0900 - 1000

**Session 1: An overview of CAS.**

- What does CAS “look” like?
- Definitions.
- The philosophy of CAS
- The purpose of CAS in the DP.

1000 - 1030

Morning Break

1030 - 1200

**Session 2: Recent developments in CAS.**

- The (new) CAS Guide.
- The IB Learner Profile.

1200 - 1300

Lunch

1300 - 1430

**Session 3: Managing and Monitoring Part 1 -Responsibilities.**

- Student and school responsibilities.
- Coordinator responsibilities.
- Ideas and strategies for starting, reviving and/or developing a CAS programme

1430 - 1500

Afternoon Break

1500 - 1630

- **Session 4: M and M Part 2 - Systems & Teams.**
- CAS management systems – online, in person.
- The roles of CAS advisers.
- The function and formation of CAS teams.
- Leading a team of supervisors and advisers.
- Motivating students and ‘stakeholders’

1630

End of Day 1

Saturday, 17 January

0830 - 1000

**Session 5: CAS Contexts – “Yours, mine and ours”.**

- Please bring your responses to your own pre-workshop questionnaires.
- The history of CAS in the DP.

1000 - 1030

Morning Break

1030 - 1200

- **Session 6: Learning Outcomes – Student Reflections.**
- Modes of student reflection.
- Recording and reporting
- Samples of student reflections - share and review.

1200 - 1300

Lunch

1300 - 1430

**Session 7: CAS Projects & Experiential Learning.**

- Concepts and practices in experiential learning.
- The purpose and process of service learning.
- Themes and concepts in project work

	<ul style="list-style-type: none"> <li>▪ Examples of CAS projects.</li> </ul>
1430 - 1500	Afternoon Break
1500 - 1630	<p><b>Session 8: R &amp; R (Resources &amp; Recommendations).</b> Please bring your resources to this session.</p> <ul style="list-style-type: none"> <li>▪ Q and A, presentations.</li> </ul>
1630	End of Day 2
<u>Sunday, 18 January</u>	
0830 - 1000	<ul style="list-style-type: none"> <li>▪ <b>Session 9: M &amp; M Part 3 – Risk and Celebration.</b></li> <li>▪ Risk assessment policies and procedures for ensuring accountability.</li> <li>▪ End of CAS experiences – “to certify or not to certify?”</li> <li>▪ Celebration, recognition, and hand-over.</li> </ul>
1000 - 1030	Morning Break
1030 - 1200	<p><b>Session 10: CAS ‘connectors’.</b></p> <ul style="list-style-type: none"> <li>▪ The OCC.</li> <li>▪ TOK.</li> <li>▪ MYP</li> <li>▪ A school mission statement.</li> <li>▪ Linking projects and students</li> <li>▪ “Sharing our humanity”.</li> </ul>
1200 - 1300	Lunch
1300 - 1430	<ul style="list-style-type: none"> <li>▪ <b>Session 11: Evaluations and Reflections.</b></li> <li>▪ Formal and informal evaluations of the workshop.</li> </ul>
1430 - 1500	Afternoon Break
1500 - 1600	<p><b>Session 12: Closure, continuity, and “takeaways”.</b></p> <ul style="list-style-type: none"> <li>▪ A post workshop questionnaire.</li> <li>▪ Seeds of change.</li> </ul>
1600	Workshop Closes and Award of Certificates*

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\* An official "IB Certificate of Attendance" is awarded to participants who have attended all sessions of a workshop. Please ensure that travel arrangements do not preclude candidacy for a certificate.