CROWNE PLAZA
MUTIARA
KUALA LUMPUR
THE PLACE TO MEET.

<< IB ASIA PACIFIC REGIONAL WORKSHOPS (CODE: IBA) >>
<< EVENT DATE: 03 TO 05 SEPTEMBER 2010 >>

PLEASE SEND THIS FORM BY FAX OR EMAIL DIRECTLY TO THE HOTEL ON OR BEFORE 20 AUGUST 2010

Registrant's name : _____
Surname First Name

Sharing with (if applicable) : _____

Postal address : _____

Telephone Number : _____ Facsimile Number : _____

Email address : _____

Check In Date : _____ **Flight No / ETA** : _____

Check Out Date : _____ **Flight No / ETD** : _____

Number of Nights : _____ Smoking/Non Smoking: _____

Room Type (Please tick)

Room	Single Rate		Double Rate	
Deluxe Room	RM 350.00 nett		RM 390.00 nett	

Special Requests _____

Limousine Services (Please indicate)

Airport transfer arrangement requires flight number & credit card guarantee. (A surcharge of 50% applies between 0001hrs to 0600hrs).

☐ RM 180.00 nett per way for transfer in and out of Kuala Lumpur International Airport with Proton Perdana _____Way

☐ RM 280.00 nett per way for transfer in and out of Kuala Lumpur International Airport with Mercedes _____Way

Credit Card Details

Credit Card Number:_____ Expiry Date _____/_____

3 digits Security ID for Visa / Master : _____ 4 digits ID for Amex : _____

Card Holder Name : _____ Guest Signature : _____

PLEASE FAX US THE FRONT & BACK OF THE CREDIT CARD TOGETHER WITH THIS RESERVATIONS FORM, IN ORDER TO ENJOY THE RATE ABOVE

Terms & Conditions:

- Official check-in time is 1400hrs and check-out time is 1200hrs.
- Full-day room rates will applicable for a guaranteed check-in before 1200noon.
- Late check out shall be chargeable at 50% of room charge till 1800hrs, and full room rate is chargeable after 1800hrs.
- All reservations must be guarantee with credit card number & expiry date.
- Any flight changes must be advised at least 24 hours prior to arrival

REMARKS:

- **Reservations** - All room bookings must be made through the Reservation Department and subject to space & rate availability.
- **Cancellation** - Rooms may be cancelled 48 hours prior to arrival without penalty.
- **No Show** - One night room rate will be charged to the credit card without any notice.

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FAX/EMAIL HOTEL RESERVATION FORM TO

Reservation Department

Crowne Plaza Mutiara Kuala Lumpur
FAX NO: 60-3-2146-3608 **TEL NO: 60-3-2146-3616**
EMAIL: reservations@crowneplazamutiarakl.com